P&Z Committee Meeting Minutes for April 3, 2017

Courtesy Reminder: Please turn off all cell phones and refrain from texting and side bar talking unless an emergency

*M	eting called to order @ 6:40 pm *Roll call – Sign in sheet		
*Ap ATT	oroval of Agenda: Motion: Chris Sitton 2 nd : Robin Cryts APPROVED: Yeah ALL Nay NONE oroval of March, 2017 Meeting Minutes: Motion: 2 nd : APPROVED: Yeah Nay ENDED: Sarah Long, Ryan Ruckel, Sandy Reiss, Chris Sitton, Dennis Westbrook, Karen Panther Guests: Barry Scroggin, Matt Kayser itions / Deletions: (any additions will be added following New Business)		
Ne	<u>Business</u>		
1.)	Matt Kayser – sidewalk in front of his building on 120 West Elm (the old Fellows/Myrtle & Hooters building). Matt requested that P&Z approve and recommend to the City Council for reimbursement of expenditures for the sidewalk that he wanted to pour. After considerable discussion, it was motioned to have Matt provide before and after photos, he is to provide all receipts, this would be pending passing inspection, the P&Z will recommend a cap of costs up to \$4500 and will present information to the Board of Alderman. Matt provided 4 receipts to show costs as of meeting date with projected total costs of \$6,000. Additionally, no more than 25% of project is on private land which cannot be reimbursed. • Funds not payable until all inspections completed satisfactorily • Funds not payable until all paid invoices/receipts have been provided • P&Z recommended that 75% of project will be reimbursable with payment not to exceed \$4,500 • Project total estimate is \$6,000. No more than 25% of project is on private land and is not reimbursable Other considerations included: • Sidewalk was already in severe disrepair		
	 Sidewalk was pulling building foundation with potential to cause further structural issues Building has potential to be included in Historic District as well as National Registry Motion: 1st K Panther 2nd Chris Sitton APPROVED: ALL Nay: None 		
2.)	Addendum needed for Sign Ordinance (both for City and HPC)-Karen Panther. Karen provided a suggested statement for the City's and HPC sign ordinances as given by Jim Benson from MECO Engineering.		
3.)	Need to decide where and who to go to other Cities P&Z meetings- Sarah Long Sarah recommended to the Commissioners that it would be a very good idea for us to attend other areas/towns P & Z meeting in the next couple of months. C. Sitton & R. Cryts will go to Louisiana MO. S. Long, S. Reiss, and K. Panther will go to Troy, Hannibal and Clarksville, MO.		
4.)	Team Breakout Review of Ordinance 155: "Districts through the Penalty"-Sarah Long This exercise is to help the Commissioners to get ready for the upcoming FUTURE site review for Casey's General Store and to have a better understanding of what the Ordinance is for. Each of the Commissioners' names were drawn to work on sections of the Ordinance. Attached are some of the findings.		
5.)	Seeking additional team members-Sarah Long. Barry Scroggin will be presented to the next City Council meeting for appointment approval from the Board		
1 I	Page City of Winlield		

*Approval of March, 2017 Meeting Minutes: Motion <u>Sandy Reiss</u> 2nd <u>Chris Sitton</u> Approved: Yeah <u>ALL</u> Nay <u>NONE</u>
Recorder. <u>Karen Ganther</u>

P&Z Committee Meeting Minutes for April 3, 2017

Courtesy Reminder: Please turn off all cell phones and refrain from texting and side bar talking unless an emergency

6.) Resignation-Denise Goetz-Marshall – Sarah Long

ADDED:

Ryan Ruckel – Email for P&Z through the City. Sarah stated that this had been asked initially to Tim Ens and at the time and it was not possible.

Sarah Long – Requested to have a table purchased for P & Z, which will be looked into.



Old Business

- 1.) City-wide Clean Up=Sarah Long. Sarah requested that this be taken off the agenda.

 Motion: K Panther 2nd Dennis Westbrook APPROVED: Yeah ALL Nay: none
- 2.) Follow-ups for previous agenda items that need resolution:
 - a.) APA review and membership-Sarah Long Chris Sitton has been approved and has login
 - b.) Ordinance Clean Up = Ryan Ruckel
 - c.) Free Little Library = P & Z sponsored. Sarah explained that P&Z members have previously discussed sponsoring a Little Free Library. Commission agreed this would be a great opportunity. Ryan will look for old news paper stands. Will check to see if the county prisoners can build/paint.
 - d.) City Emergency Plan= Chris Dickerson, TABLED.
 - e.) Welcome Sign = Ryan Ruckel. Location determined, pipes need to be sandplasted soon. Will be ordering 2 more posts for Church/Hwy 47.
 - f.) City Seal = Ryan Ruckel. No longer needed on agenda.
 - g.) Ordinance regarding P & Z Membership = Sarah Long. Sarah asked the status on ordinance changes recommended to Board of Alderman. Ryan advised to email and he can assist getting in ordinance form to be approved by board.

Set next meeting date a	and time — May 1 st	^т , 2017 @ <u>6: 30 рт</u>	
Meeting Adjourned @	Motion Robin Cryts	2 nd Chris Sitton	Y <u>ALL</u> N <u>none</u>

2 | Page City of Winfield

*Approval of March, 2017 Meeting Minutes: Motion <u>Sandy Reiss</u> 2nd <u>Chris Sitton</u> Approved: Yeah <u>ALL</u> Nay <u>NONE</u> Recorder, *Karen Panther*