

# P&Z Committee

## Meeting Minutes for April 3 , 2017

**Courtesy Reminder: Please turn off all cell phones and refrain from texting and side bar talking unless an emergency**

\*Meeting called to order @ 6:40 pm

\*Roll call – Sign in sheet



\*Approval of Agenda: Motion: Chris Sitton 2<sup>nd</sup>: Robin Cryts

APPROVED: Yeah **ALL** Nay **NONE**

\*Approval of March, 2017 Meeting Minutes: Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ APPROVED: Yeah Nay

ATTENDED: Sarah Long, Ryan Ruckel, Sandy Reiss, Chris Sitton, Dennis Westbrook, Karen Panther

EXCUSED: Tom Eisenhart

Guests: Barry Scroggin, Matt Kayser

**Additions / Deletions: (any additions will be added following New Business)**

### New Business

**1.)** Matt Kayser – sidewalk in front of his building on 120 West Elm (the old Fellows/Myrtle & Hooters building). Matt requested that P&Z approve and recommend to the City Council for reimbursement of expenditures for the sidewalk that he wanted to pour. After considerable discussion, it was motioned to have Matt provide before and after photos, he is to provide all receipts, this would be pending passing inspection, the P&Z will recommend a cap of costs up to \$4500 and will present information to the Board of Alderman. Matt provided 4 receipts to show costs as of meeting date with projected total costs of \$6,000. Additionally, no more than 25% of project is on private land which cannot be reimbursed.

- Funds not payable until all inspections completed satisfactorily
- Funds not payable until all paid invoices/receipts have been provided
- P&Z recommended that 75% of project will be reimbursable with payment not to exceed \$4,500
- Project total estimate is \$6,000. No more than 25% of project is on private land and is not reimbursable

Other considerations included:

- Sidewalk was already in severe disrepair
- Sidewalk was pulling building foundation with potential to cause further structural issues
- Building has potential to be included in Historic District as well as National Registry

**Motion: 1<sup>st</sup> K Panther**

**2<sup>nd</sup> Chris Sitton**

**APPROVED: ALL**

**Nay: None**

**2.)** Addendum needed for Sign Ordinance (both for City and HPC)-Karen Panther. Karen provided a suggested statement for the City's and HPC sign ordinances as given by Jim Benson from MECO Engineering.

**3.)** Need to decide where and who to go to other Cities P&Z meetings- Sarah Long

Sarah recommended to the Commissioners that it would be a very good idea for us to attend other areas/towns P & Z meeting in the next couple of months. C. Sitton & R. Cryts will go to Louisiana MO. S. Long, S. Reiss, and K. Panther will go to Troy, Hannibal and Clarksville, MO.

**4.)** Team Breakout Review of Ordinance 155: "Districts through the Penalty"-Sarah Long This exercise is to help the Commissioners to get ready for the upcoming FUTURE site review ~~for Casey's General Store~~ and to have a better understanding of what the Ordinance is for. Each of the Commissioners' names were drawn to work on sections of the Ordinance. ~~Attached are some of the findings.~~

**5.)** Seeking additional team members-Sarah Long. Barry Scroggin will be presented to the next City Council meeting for appointment approval from the Board

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**ADDED:**

**Sarah Long** – Requested to have a table purchased for P & Z, which will be looked into.

## Old Business

- Set next meeting date and time – **May 1<sup>st</sup>, 2017 @ 6: 30 pm***

Meeting Adjourned @ Motion **Robin Cryts** 2<sup>nd</sup> **Chris Sitton** Y **ALL** N none